

**SMITHVILLE BOARD OF ALDERMEN
REGULAR SESSION**

September 15, 2020 7:00 p.m.
City Hall Council Chambers

Due to the COVID-19 pandemic this meeting was held via teleconference.

The meeting was streamed live on the City's FaceBook page.

1. Call to Order

Mayor Boley, present, called the meeting to order at 7:23 p.m. due to the Work Session running long. A quorum of the Board was present. Mayor Boley, Alderman Chevalier and Aldermen Bloemker were in attendance in the City Hall Council Chambers. Other Board members present via Zoom meeting: Alderman Sarver, Alderman Atkins, Alderman Ulledahl and Alderwoman Wilson.

Cynthia Wagner and Chuck Soules were in attendance in the City Hall Council Chamber. Staff present via Zoom: Nickie Lee, Chief Jason Lockridge, Jack Hendrix, Matt Denton and Linda Drummond.

2. Pledge of Allegiance lead by Mayor Boley

Mayor Boley presented Proclamations for:
Diaper Needs Awareness
Constitution Week

3. Consent Agenda

- **Minutes**

- August 31, 2020 Board of Alderman Special Session Minutes
- September 1, 2020 Board of Alderman Work Session Minutes
- September 1, 2020 Board of Alderman Regular Session Minutes

- **Finance Report**

- Financial Report for August 2020

No discussion.

Alderman Bloemker moved to approve the consent agenda. Alderman Chevalier seconded the motion.

Upon roll call vote via teleconference:

Alderwoman Wilson – Aye, Alderman Sarver – Aye, Alderman Atkins – Aye,
Alderman Bloemker – Aye, Alderman Chevalier – Aye, Alderman Ulledahl – Aye.

Ayes – 6, Noes – 0, motion carries. The Mayor declared the consent agenda approved.

REPORTS FROM OFFICERS AND STANDING COMMITTEES

4. Committee Reports

Alderswoman Wilson reported on the September 8 Planning and Zoning Commission meeting. They discussed the Comprehensive Plan at length and the three items on the agenda this evening.

Alderswoman Wilson reported on the September 8 Finance Committee meeting. They discussed the FY21 budget.

5. City Administrator's Report

As Cynthia had indicated in the information in the packet, the City received the Notice to Proceed on the Main Street Trail project from the Department of Natural Resources. Amino Brothers has been contacted and mobilization began today. It will take some time to set up traffic control and get the equipment on site. Construction should begin by the end of this week or the first of next week.

Cynthia gave an update on the CARES Act Funding. The contractor has completed the work on the restrooms at the spillway and are now working on the restrooms at Heritage Park. We anticipate them being finished by the end of next week. The contractor will then move to Courtyard Park and then to Smith's Fork Campground.

The automatic soap dispensers are onsite for installation. Staff is working to secure the soap for them, at a significant estimated cost. Water fountains have been ordered but have not yet been delivered.

Livestreaming at Heritage Park is up and running on the Parks and Recreation YouTube page.

The new audio-visual equipment for the Council Chambers is delayed. The contractor is still waiting to receive the camera and audio components. Their engineer is looking for comparable equipment to perhaps allow earlier installment. One item is easy to replace and staff will be working with the contractor to replace both if possible. It could likely be October before the remainder of the equipment is installed.

Alderman Bloemker asked if staff was finding it difficult to get COVID related supplies and other supplies and if the prices were higher?

Cynthia said yes that staff was finding it difficult to get certain items. She explained that purchasing the soap for the new dispensers will be a costly endeavor. Cynthia indicated that there is more technology that staff would like to purchase for the capability to work remotely but are finding that the supply for those items is also sometimes low. She noted that we have sufficient PPE and cleaning items on hand and continue to monitor that inventory but are seeing an increase in the cost of those items as well.

ORDINANCES & RESOLUTIONS

6. Bill No. 2871-20, FY20 Budget Amendment No. 3 – Emergency Ordinance Sponsored by Mayor Boley – 1st and 2nd Readings

Alderman Bloemker moved to approve Bill No. 2871-20, amending the FY20 Budget to add \$40,000 in budgeted expenditures in the General Fund and \$39,000 budgeted expenditures in the Transportation Sales Tax Fund. 1st reading by title only. Alderman Chevalier seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Chevalier – Aye, Alderman Ulledahl – Aye, Alderman Bloemker – Aye,
Alderman Wilson – Aye, Alderman Atkins – Aye, Alderman Sarver – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2871-20 approved first reading.

Alderman Bloemker moved to approve Bill No. 2871-20, amending the FY20 Budget to add \$40,000 in budgeted expenditures in the General Fund and \$39,000 budgeted expenditures in the Transportation Sales Tax Fund. 2nd reading by title only. Alderman Chevalier seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Sarver – Aye, Alderman Wilson – Aye, Alderman Ulledahl – Aye,
Alderman Chevalier – Aye, Alderman Atkins – Aye, Alderman Bloemker – Aye,

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2871-20 approved.

7. Resolution 824, Adopting Amendments to the FY21 Employee Handbook

Alderman Bloemker moved to approve Resolution 824, adopting the amendments to the Employee Handbook for the 2020-2021 fiscal year to reflect changes in State and Federal laws regarding employees, as well as to update outdated, incorrect, or unclear language. Alderman Chevalier seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 824 approved.

8. Resolution 825, Adopting the FY21 Compensation Plan

Alderman Bloemker moved to approve Resolution 825, adopting the Employee Compensation Plan with changes based upon the increase in consumer price index

(CPI), internal review of positions and industry comparisons from the MARC salary survey. Alderman Chevalier seconded the motion.

Alderman Bloemker asked to adopt a policy that would encourage staff to work as poll workers for elections. He asked for them to be provided holiday pay for the days of training and working the election.

Cynthia explained that could fall under the Employee Handbook changes in Section 12-12 of Administrative Leave.

Paid administrative leave may be used in extraordinary circumstances upon approval of the City Administrator and Mayor.

The Board concurred with utilization of administrative leave for poll work service.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 825 approved.

9. Resolution 826, Adopting Amendments to the Schedule of Fees

Alderman Bloemker moved to approve Resolution 826, adopting amendments to the comprehensive Schedule of Fees to establish available revenues for the FY21 Operating Budget. Alderman Chevalier seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 826 approved.

10. Resolution 827, Award Bid No. 20-11, Engineering for Bridgeport Roundabout

Alderman Bloemker moved to approve Resolution 827, awarding Bid No. 20-11 for Engineering Services for the design of the Roundabout at Bridgeport and Old Jefferson Highway and authorize the Mayor to sign an agreement with TranSystems in an amount of \$98,725.80. Alderman Chevalier seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 827 approved.

11. Resolution 828, Site Plan – Nodaway Valley Bank

Alderman Bloemker moved to approve Resolution 828, approving the site plan for Nodaway Valley Bank at the northwest corner of 144th Street and 169 Highway. Alderman Chevalier seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 828 approved

12. Resolution 829, Site Plan – Herzog Foundation

Alderman Bloemker moved to approve Resolution 829, approving the site plan for the Herzog Foundation at 188th Street and 169 Highway. Alderman Chevalier seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 829 approved

13. Resolution 830, Site Plan – Attic Storage

Alderman Bloemker moved to approve Resolution 830, approving the site plan for Attic Storage at 136th Street and 169 Highway. Alderman Chevalier seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 830 approved

14. Resolution 831, Police Radio Purchase

Alderman Bloemker moved to approve Resolution 831, authorizing the purchase of three new portable radios for the Smithville Police Department, in an amount not to exceed \$14,000. Alderman Chevalier seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 831 approved

15. Resolution 832-833, CARES Act Funding

Approve Resolutions related to CARES Act Funding.

A. Resolution 832, Small Business Grants

Alderman Bloemker moved to approve Resolution 832, to authorizing the second distribution of small business grants as recommended by Clay County EDC and reviewed by the Board of Aldermen. Alderman Chevalier seconded the motion.

Alderman Ulledahl recused himself from Resolution 832.

No discussion.

Ayes – 5, Noes – 0, motion carries. Mayor Boley declared Resolution 832 approved.

B. Resolution 833, School District CARES Funding

Alderman Bloemker moved to approve Resolution 833, approving reimbursement of funds to the Smithville School District for music program expenditures and elementary school equipment in an amount totaling \$58,129.99 through the CARES Act Fund. Alderman Chevalier seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 833 approved.

16. Resolution 834, Authorization No. 92 Engineering Smith's Fork Pump Station

Alderman Bloemker moved to approve Resolution 834, approve Authorization No. 92 to enable HDR Engineering to design Smith's Fork Pump Station for an amount not to exceed \$158,000. Alderman Chevalier seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 834 approved.

OTHER MATTERS BEFORE THE BOARD

17. Public Comment

None

18. New Business from the Floor


Alderman Wilson asked that the Board discuss the old Second Creek Bridge at a future meeting.

Cynthia said discussion could be added to the November 3 Work Session.

19. Adjourn

Alderman Bloemker moved to adjourn. Alderman Chevalier seconded the motion.

Ayes – 6, Noes – 0, motion carries via teleconference. Mayor Boley declared the regular session adjourned at 7:43 p.m.


Linda Drummond, City Clerk


Damien Boley, Mayor